

# NORTHERN OZAUKEE SCHOOL DISTRICT ANNUAL NOTICE OF POLICIES, PROCEDURES

Certain Northern Ozaukee School District policies and federal regulations require that parents/guardians be informed about them annually. Listed below are notices that are published to keep parents/guardians informed and to meet these notification requirements. Contact the office of the school your student attends or check the district's web site at [www.nosd.edu](http://www.nosd.edu) to obtain the entire policy or further information on any of these matters.

## **Student Nondiscrimination / Religious Accommodations**

The Northern Ozaukee School District is committed to a policy of nondiscrimination on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, color, disability, physical, mental, emotional or learning disability, handicap or any other factor provided for by state and federal laws and regulations. Formal complaints regarding discrimination should be sent in writing to: The District Administrator, Northern Ozaukee School District, 401 Highland Dr., Fredonia, WI 53021.

The district will provide reasonable accommodations to sincerely held religious beliefs with regard to exams and other academic requirements.

## **Student/parent privacy rights**

The Northern Ozaukee School District respects the privacy rights of parents and their children and complies with the Family Educational Rights and Privacy Act (FERPA) as well as the No Child Left Behind (NCLB) Act. Questions regarding the implementation of privacy rights may be directed to the child's building principal.

## **Standardized Testing**

We follow the State Of Wisconsin's testing plan. Your child's performance on state assessments will be shared with parents as soon as practical after the assessment results have been received. It is a parents right to opt their child out of these tests but we would ask that you have a conversation with the building principal before taking such a step.

## **Student Records**

FERPA provides parents and students over 18 years of age certain rights with respect to the student's education records. They are the rights to:

- Inspect and review the student's records within 45 days of the day the school receives a request for access;
- Request the amendment of the student's education records that the parent or eligible student believes are inaccurate;
- Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent;
- File a complaint concerning alleged school district failures to comply with the requirements of FERPA to Family Policy Compliance Office, U.S. Dept. of Education, 400 Maryland Ave. WE, Washington DC 20202-509L.

The District forwards records to other schools that have requested them if a student seeks to enroll/attend or is already enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer. All patient health care records must remain confidential unless disclosure is permitted by policy or applicable law. The district's patient health care records may be released upon request without informed consent as allowed by applicable law.

## **Directory Information**

The Northern Ozaukee School District will continue to follow the guidelines of the Federal Educational Rights and Privacy Act (FERPA). Sensitive student records will not be released to third parties without first contacting parents or guardians. FERPA allows schools to disclose information not generally considered harmful or an invasion of privacy. This information is called "directory information" under FERPA, and includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, height and weight of athletic team members, dates of attendance, grade level, degrees received, honors and awards received, e-mail address, photograph, and most recent and previous educational agency or institution attended. A parent/guardian must inform the school in writing (within 14 days of this notification) of the directory items they refuse to permit the school district to designate as directory information. The school does not provide this directory information to advertisers.

In accordance with federal law, the district shall provide military recruiters and post-secondary schools with student directory information. An adult student or parent/guardian may request that this information not be released to military recruiters or post-secondary schools by contacting the school.

## **Parent rights and the curriculum**

The Northern Ozaukee School District recognizes the right of parents to inspect instructional materials and to deny their child's participation in certain curricular activities according to state and federal laws and regulations. Reasonable accommodations for examinations and other academic requirements may be made because of a student's sincerely held religious beliefs. Parent/guardians are to be notified in advance of any surveys that would divulge personal information identified in policy 2416. Parent/guardians may request the building principal exclude their child from such a survey.

Parents/guardians may make requests to building principals regarding the above. If parents are not satisfied with the principal's decision, they may appeal to the Superintendent. Future appeals, will go to the Superintendent, the School Board and, if necessary, the State Superintendent.

## **Security cameras**

The Northern Ozaukee School District uses security cameras on school property and school buses for the purpose of maintaining a safe and orderly educational environment, for identifying disciplinary issues, for minimizing theft and vandalism, and for enforcing school policies and rules. Only individuals authorized by the building principal(s) or the district administrator may view recordings of the security tapes. The district reserves the right to provide copies of recordings to law enforcement agencies as deemed appropriate.

## **Education For Employment**

The Northern Ozaukee School District has a plan in place to address education for employment. This includes career awareness at the elementary level, career exploration at the middle level, and career planning at the high school level. These academic and career planning services are available for all students.

## **Qualified Teaching Staff**

The Northern Ozaukee School District will hire properly qualified and licensed teaching staff. If the need arises where we would have a staff member who does not meet the highly qualified standard we will notify the parents of this situation if that person will be teaching a course for more than three weeks. You may request the qualifications of your child's teachers by contacting the district office.

## **Academic Standards and Educational Options**

### **The Northern Ozaukee School District NOTICE OF THE ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2017-18 SCHOOL YEAR**

State law requires the District to provide the parents and guardians of all enrolled students with notice of the academic standards in mathematics, science, reading and writing, geography, and history that have been adopted by the School Board and that will be in effect during each school year. Accordingly, the District academic standards that will be in effect in these specific content areas for this school year are listed below.

*Students within the Northern Ozaukee School District will receive instruction and be assessed on standards that are a combination of locally developed, state adopted, nationally adopted, and those relating directly to the ACT College and Career Readiness Standards*

If you have any questions about this notice, please contact the District Office.

This notice is issued pursuant to [section 120.12\(13\)](#) of the state statutes.

The annual notices of the districts Academic Standards and Educational Options can also be found on the school district's website.