



**NORTHERN OZAUKEE SCHOOL DISTRICT
BOARD of EDUCATION MEETING MINUTES
REGULAR SESSION
Monday, October 20, 2025 · 6:30 p.m.
OMS/OHS Library**

Call to Order: 7:00 p.m. by B. Neis. Roll call was taken, and a quorum was present. The Pledge of Allegiance was recited, followed by the reading of the District's Strategic Plan.

Members Present: Dan Large, Jennifer Clark, Hal Steffen, Steve Burmesch, Brian Conrad, Kevin Klas, Jodi Schubert, Mindy Tesker

Others Present: Dave Karrels, Josh McDaniel, Matt Zavada, Charlie Schwartz, Kent Schueller, Kelley Janowski, Jon Koepke, Mitch Maersch

Agenda: Motion to adopt the agenda in print was made by K. Klas, seconded by J. Clark.
Motion carried unanimously.

Public Forum: None

Highlights: K. Schueller thanked Tom Paulus from Filmore Restoration for loaning us tools to pour the concrete pad for the new generator. He also thanked James Peter for making brackets for the pallet jack to move the lathes in the Woods Shop. Thank you to Waubeka Fire Department for observing our recent fire drill. Please see page 6 of the board packet for a summary of the other celebrations and announcements.

Consent Agendas: Motion to approve Consent Agenda Part I was made by H. Steffen, seconded by M. Tesker.
Motion carried unanimously.

Consent Agenda Part II – We have one staff member we are bringing forward as a new hire for approval:

Allison Duncan – OES SPED Paraprofessional (30-35 hours per week @ \$19.50 per hour)

Motion to approve the hiring of Allison Duncan as outlined was made by J. Clark, seconded by K. Klas.
Motion carried unanimously.

Monthly Reports: **Finance/Buildings & Grounds Committee:** The committee met on October 13th. Discussion was held regarding upcoming projects. To keep the projects moving forward, the committee is working on obtaining bids. Additional information will be presented in the Buildings and Grounds Update later in the meeting.

Student Learning & Achievement Committee: A committee meeting is tentatively scheduled for November 10th to discuss individual school and District report cards.

**Information/
Action Items:**

Building and Grounds Update: K. Schueller presented key focus areas of the Buildings and Grounds team. He also provided a summary of the completed spring and summer projects and upcoming projects for fall and winter.

ICHRA Contribution for 2026: J. McDaniel provided the board with information related to the District's ICHRA contribution percentage for the 2026 calendar year. It is being recommended by administration to increase the ICHRA contribution for 2026 by 25%. This increase will allow the District to maintain the past goal of keeping similar purchasing power each year for our employees.

Motion to approve increasing the District's ICHRA contribution for 2026 by 25% was made by S. Burmesch, seconded by H. Steffen. *Motion carried unanimously.*

FBLA Fall Leadership Conference Request: A request has been received for students to attend the Future Business Leaders of America (FBLA) Conference in the Wisconsin Dells. The school owned bus will transport the 12 students to the conference on November 9th and bring them home at the conclusion of the conference on November 11th. Motion to approve the field trip request as presented was made by D. Large, seconded by J. Schubert. ***Motion carried unanimously.***

Next Agenda: Topics suggested for the November 10, 2025 Regular Board Meeting include:

- Early Graduation Requests
- IT Initiatives
- Wisconsin State Education Convention
- MOU for Cash Flow Borrowing to WVL

Next Meeting: Monday, November 10, 2025 at 6:30 p.m. in the OMS/OHS Library.

Adjournment: Motion to adjourn regular session was made by S. Burmesch, seconded by J. Schubert at 7:56 p.m.

Respectfully submitted,

Hal Steffen
Board Clerk

Brent Neis
Board President