



**NORTHERN OZAUKEE SCHOOL DISTRICT  
BOARD of EDUCATION MEETING MINUTES  
REGULAR SESSION  
Monday, August 11, 2025 · 6:30 p.m.  
OMS/OHS Library**

- Call to Order:** 6:30 p.m. by B. Neis. Roll call was taken, and a quorum was present. The Pledge of Allegiance was recited, followed by the reading of the District's Strategic Plan.
- Members Present:** Brent Neis, Dan Large, Hal Steffen, Steve Burmesch, Kevin Klas, Mindy Tesker
- Others Present:** Dave Karrels, Josh McDaniel, Matt Zavada, Lynn Kucharski, Kent Schueller, Kelley Janowski, Brian Conrad
- Agenda:** Motion to adopt the agenda in print was made by H. Steffen, seconded by K. Klas.  
*Motion carried unanimously.*
- Oath of Office:** B. Neis introduced Brian Conrad, nominee for Jeff Decker's vacant Town of Belgium seat on the Board. Motion to accept Brian Conrad as a nominee for the Town of Belgium seat was made by H. Steffen, seconded by K. Klas. *Motion carried unanimously.* The Oath of Office was administered to Brian Conrad. Congratulations Brian and welcome to the Board.
- Public Forum:** None
- Highlights:** Kent thanked Dave Schueller for loaning the maintenance team equipment to help spray paint the press box. He also thanked PHD Roof Doctors for installing the roof last week. They will be coming back with the crane to finish up (at no charge to the District). Please see page 6 of the board packet for a summary of the other celebrations and announcements.
- Consent Agendas:** Motion to approve Consent Agenda Part I was made by K. Klas, seconded by H. Steffen.  
*Motion carried unanimously.*
- Consent Agenda Part II – We have two staff members we are bringing forward as resignations:
- John Odenwald – Business Education Teacher
- Hannah Lange – Speech Language Pathologist
- Motion to accept the resignation of John Odenwald and Hannah Lange was made by D. Large, seconded by H. Steffen. *Motion carried unanimously.*
- We also have two staff members we are bring forward as new hires for approval:
- Kristy Skowronski – Business Education Teacher (\$53,000 + benefits)
- Emma Jacobs – Speech Language Pathologist (\$63,000 + benefits)
- Motion to approve the hiring of Kristy Skowronski and Emma Jacobs as outlined was made by H. Steffen, seconded by D. Large. *Motion carried unanimously.*
- Monthly Reports:** **Finance/Buildings & Grounds Committee:** The committee met earlier today and discussed the 10 year capital plan, the generator and moving the gas line. They also discussed the costs associated with purchasing new bleachers. Purchasing new bleachers and the costs associated with the purchase will be discussed again.

## Information/

### Action Items:

**Summer School Report:** L. Kucharski presented the highlights from summer school. She also thanked all involved who help make summer school as success.

**Neola Policy Updates (1<sup>st</sup> Reading):** S. Burmesch shared some of the policies that went through first readings at the Policy Committee level. Second readings will take place at next month's Board meeting.

**Approval of Generator/Electrical Services:** Based on review of three bids received by Administration and the Finance/Buildings & Grounds Committee, it is recommended to approve Steiner Electric with the generator replacement contract. The base bid was for the same replacement generator (150kW Cummins) in the amount of \$105,277 with an anticipated lead time of 17 weeks.

Instead of the Cummins model, we recommend selecting a Kohler generator. While we believe insurance will cover the full cost, there is the potential of a \$14,153 financial risk if we were to select the Kohler generator. We believe the Kohler generator is the right choice because the estimated lead time is three to six weeks, which will lessen the amount of time we are dependent on the rental generator and building back-up. Also, Kohler was the recommended generator by bidding contractors and Total Energies (Kohler's dealer rep) was highly recommended for future maintenance needs.

Motion to approve Steiner Electric with the generator replacement contract, including the purchase of a 150kW Kohler generator, with an anticipated lead time of six weeks in the amount of \$119,430 was made by D. Large, seconded by S. Burmesch. ***Motion carried with 6 approved and 1 abstained (Kevin Klas).***

**Donation of Vehicle to Automotive Department:** The Board would like to thank Kenneth Kuttler for his donation of a 2006 Volkswagen Jetta to our Automotive Department. This vehicle will allow our District to provide an enhanced learning experience for our students.

### Next Agenda:

Reminder that our Board Workshop will be held on August 18<sup>th</sup> at 6:00 p.m.  
Topics suggested for the September 8, 2025 Regular Board Meeting include:

- Seclusion and Restraint Report
- Athletic Director Report
- OPEB Investment Update
- Neola Policies (2<sup>nd</sup> Reading)
- WVL Presentation

### Next Meeting:

Monday, September 8, 2025 OMS/OHS Library @ 6:30 p.m.

### Adjournment:

Motion to adjourn regular session was made by D. Large, seconded by K. Klas at 7:43 p.m.

Respectfully submitted,

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Hal Steffen  
Board Clerk

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Brent Neis  
Board President