



**NORTHERN OZAUKEE SCHOOL DISTRICT
BOARD of EDUCATION MEETING MINUTES
REGULAR SESSION
Monday, April 21, 2025 · 6:30 p.m.
OMS/OHS Library**

Call to Order: 6:30 p.m. by B. Neis. Roll call was taken, and a quorum was present. The Pledge of Allegiance was recited, followed by the reading of the District's Strategic Plan.

Members Present: Brent Neis, Dan Large, Jennifer Clark, Suzanne Miller, Steve Burmesch, Jeff Decker, Kevin Klas Hal Steffen

Others Present: Dave Karrels, Josh McDaniel, Charlie Schwartz, Lynn Kucharski, Kent Schueller, Kelley Janowski Cindy Raimer, Andy McKee, Mindy Tesker, Jodi Schubert (present for Oath of Office), Michael Babcock Matt Zavada (arrived at 7:10 p.m.)

Agenda: Motion to adopt the agenda in print was made by S. Miller, seconded by K. Klas.
Motion carried unanimously.

Oath of Office: The Oath of Office was administered to Dan Large, Jodi Schubert and Mindy Tesker.

Public Forum: None

Highlights: Please see page 6 of the board packet for a summary of the celebrations and announcements.

Consent Agendas: Motion to approve Consent Agenda Part I was made by S. Miller, seconded by J. Decker.
Motion carried unanimously.

Consent Agenda Part II – We have one staff member we are bringing forward as a resignation, Michael O'Brien (2nd grade teacher). We also have two staff members we are bringing forward as new hires for approval:

- Rachel Beranek – OHS Guidance Counselor (\$67,000 + benefits)
- Cassandra Shafer – OES Special Education Teacher (\$50,000 + benefits)

Motion to approve the resignation of Michael O'Brien (at the end of the school year) and the hiring of Rachel Beranek as outlined, was made by S. Miller, seconded by J. Decker. *Motion carried unanimously.*

Motion to approve the hiring of Cassandra Shafer as outlined, was made by S. Miller, seconded by J. Clark. *Motion carried unanimously.*

Monthly Reports: **Finance/Buildings & Grounds Committee:** The committee met earlier today to discuss the 10 year capital plan and upcoming buildings and grounds projects. The maintenance truck and plow has been purchased for \$34,000, saving the District \$26,000.

Policy Committee: The committee met on April 9th to review the OES, OMS, OHS student handbook revisions. See the fourth item in the Information and Action Items section of the board packet for additional information.

**Information/
Action Items:**

Sugar Maple Nature School Presentation: Cindy Raimer, Director of Education shared a presentation highlighting the work of the students and staff at Sugar Maple Nature School.

Sugar Maple Nature School Charter Contract Amendment: Any change to our Charter School Contract with Sugar Maple Nature School requires approval by both the NOSD and SMNS Boards. Currently, the address listed for SMNS reflects the Riveredge location since this was the location of the school when the contract was last approved. In order to ensure that the charter contract has the updated location of SMNS identified, a contract amendment has been added to the contract. Motion to approve the contract amendment as outlined was made by S. Miller, seconded by K. Klas.

Motion carried unanimously.

Outdoor Scoreboard Purchase Approval: With the generous donation and sponsorship from the Charter Manufacturing Company Foundation, the District is ready to move forward with the purchase of a new football scoreboard. After thorough research, we have decided to purchase the scoreboard from Nevco. Motion to approve the purchase of the Nevco scoreboard with installation, not to exceed \$30,000 of which all funds will be coming from the donation and sponsorship from Charter Manufacturing Company Foundation was made by D. Large, seconded by S. Miller. ***Motion carried unanimously.***

Student Handbooks: The proposed updates to the OES, OMS and OHS student handbooks were discussed at the April 9th Policy Committee meeting. The revised pages are on pages 29-47 of the board packet. The goal is to make the student handbooks concise, easy to understand and applicable to our students. Motion to approve the revisions to each handbook as outlined was made by S. Miller, seconded by S. Burmesch. ***Motion carried unanimously.***

CESA #1 Contract Approval: CESA #1 continues to provide quality service to NOSD with regards to audiologist, blind/visually impaired and deaf/mobility services on a per unit basis. This partnership allows us to save costs by not hiring individuals to fill these positions in the District. Motion to approve the CESA #1 contract for the 2025-2026 school year was made by D. Large, seconded by J. Decker. ***Motion carried unanimously.***

Girls Soccer Co-Op Approval: Athletic Director, Andy McKee discussed the girls soccer co-op with Random Lake High School. He proposed extending the co-op for an additional two years covering the 2025-2026 and 2026-2027 seasons, as it is in the best interest for both schools. Motion to recommend approving the two year co-op extension between Ozaukee High School and Random Lake High School was made by S. Miller, seconded by H. Steffen. ***Motion carried unanimously.***

8th Grade Field Trip: In accordance with board policy, overnight or out-of-state field trips require approval of the board. A request for the annual 8th grade trip to Six Flags Great America in Gurnee, IL has been received. The students will depart on June 4th and return the same day. Motion to approve this field trip as outlined was made by D. Large, seconded by K. Klas. ***Motion carried unanimously.***

Roof Replacements – Summer 2025: For the past few years, the District has budgeted \$50,000 annually for roof replacements. In addition, the District has committed to annual roof inspections/assessments by our roofing contractor, PHD Roof Doctors. The annual inspection determines any fixes or upcoming issues that need to be addressed. Our most recent inspection indicated roof #5 and the press box roof need to be replaced. PHD Roof Doctors estimate the cost of the projects to be \$40,040. If approved, the roof replacements would take place in June.

Policy 6320 pertains to requiring a minimum of three bids on purchases of more than \$20,000. We would like to suspend the applicability of this policy in this instance. PHD Roof Doctors provided the lowest bid when we went through the bidding process for roof replacements in 2021. In addition, PHD Roof Doctors is a trusted contractor who has provided quality workmanship on past projects.

Motion to approve suspending the applicability of policy 6320 in this instance was made by S. Miller, seconded by D. Large. ***Motion carried unanimously.***

Motion to approve the contracts from PHD Roof Doctors to replace roof #5 and the press box roof in an amount not to exceed \$40,500 was made by S. Miller, seconded by H. Steffen. This amount is covered with the \$50,000 originally included in the approved 2024-2025 budget. ***Motion carried unanimously.***

Next Agenda: Topics suggested for the May 12, 2025 Regular Board Meeting include:

- Assign Board Duties/Representatives
- Summer School Staffing
- Approval of Contracts
- Employee Handbook

Next Meeting: Monday, May 12, 2025 OMS/OHS Library @ 6:30 p.m.

Adjournment: Motion to adjourn regular session was made by S. Miller, seconded by J. Decker at 7:30 p.m.

Respectfully submitted,

Suzanne Miller
Board Clerk

Brent Neis
Board President