



**NORTHERN OZAUKEE SCHOOL DISTRICT  
BOARD of EDUCATION MEETING MINUTES  
REGULAR SESSION  
Monday, June 19, 2023 · 6:30 p.m.  
OMS/OHS Library**

**Call to Order:** 6:32 p.m. by D. Large. Roll call was taken and a quorum was present. Pledge of Allegiance was recited, followed by the reading of the District's Strategic Plan.

**Members Present:** Dan Large, Jennifer Clark, Suzanne Miller, Steve Burmesch, Jeff Decker, Kevin Klas, Hal Steffen and Rick Hamm (arrived at 6:40 p.m.)

**Others Present:** Dave Karrels, Josh McDaniel, Mike Leach, Lynn Kucharski, Kent Schueller, Kelley Janowski Brian Conrad, Michael Babcock, *Ozaukee Press*

**Agenda:** Change in order: In section E - Discussion and Action Items, Fund 46 - Transfer of Future Roof Replacement will be discussed as item #6. Item #7 will be the discussion regarding the Resolution to Commit Fund Balance. Motion to adopt the modified agenda in print was made by S. Miller, seconded by J. Decker. ***Motion carried unanimously.***

**Public Forum:** None

**Celebrations and Announcements:** Members of the Administrative Team shared celebrations/announcements with the board. If you would like to read the details, see page 6 of the board packet.

**Consent Agendas:** Motion to approve Consent Agenda Part I was made by S. Miller, seconded by H. Steffen. ***Motion carried unanimously.***

Motion to approve Consent Agenda Part II was made by S. Miller, seconded by D. Large. ***Motion carried unanimously.***

**Monthly Reports:** Board chairpersons in attendance provided an update on recent committee meeting activities.

**Personnel:** The Personnel Committee met on June 7<sup>th</sup> to discuss staffing for 2023-2024.

**Finance/Buildings & Grounds:** The buses have arrived and the committee is working on a plan for finding licensed drivers. K. Schueller provided an update on the NOSD Backyard project (the area behind OES). The concrete has been demolished, drainage tiles put in and the new concrete has been poured. Much of the demolished materials have been reused. We are looking into using rubber mulch instead of regular mulch under the playground equipment. Rubber mulch would be a more economical choice. As of today, the project is ahead of schedule.

K. Schueller provided an update on the prairie project. The plan is to plant the seeds the week of June 26<sup>th</sup>. We have until the first week of July to plant or we need to wait until fall. The mowed area around the prairie will be used for track practice.

J. McDaniel reviewed the existing general obligation debt service payment document from Baird.

**Information/Action  
Items:**

**2023-2024 School/Athletics and Activities Fees:** Determination of school fees is an important step in determining the budget from year to year. School fees are used to offset the cost of subscriptions and expendable supplies. We are recommending that all school fees remain the same with no increases for the 2023-2024 school year. Motion to approve the school/athletics and activities fees as outlined was made by S. Burmesch, seconded by K. Klas. *Motion carried with 7 approved and 1 opposed (R. Hamm).*

**Insurance and Risk Management Update:** J. McDaniel reviewed the premium summary which outlines our current coverage for property insurance, liability insurance and workers compensation services. The companies that provide those services offer strong coverage, excellent customer service and an opportunity to receive additional dividends at the end of the year. We will move forward with the companies as outlined in the premium summary.

**Bruce Krier Grant Award:** For the seventh consecutive year, our District applied for a grant through the Bruce Krier Foundation. We have received information that our grant titled "NOSD Outdoor Learning Soaring to New Heights" was fully funded in the amount of \$102,000 for 2023. The grant will be used for our NOSD Backyard project. The project includes grading, new drainage, new concrete, basketball hoops and swings. We will also be adding natural playscapes and playground structures in that area. Thank you to the Bruce Krier Foundation and all the staff involved in the grant process.

**OES Playground Equipment:** With the notification of the Bruce Krier Foundation grant award of \$102,000, the Playground Committee has suggested moving forward with purchasing and installing the two play structures that were included in the original designs from GRG Playscapes. This suggestion was reviewed by the Finance/Buildings & Grounds Committee. Since these structures have additional liability risks and are considered climbing structures, these approvals are being brought forward for board approval. Motion to approve the GRG Playscapes contract related to the construction of two play structures in the amount of \$61,989, to be fully funded by the most recent Bruce Krier Foundation grant was made by S. Miller, seconded by S. Burmesch. *Motion carried unanimously.*

**Food Service Management Company:** Since the District receives funds for students who qualify for free/reduced priced meals, the federal government requires that the District go out for a full request for proposal (RFP) for a food service management company (FSMC) at least every five years. The request for proposals was sent out to all Department of Public Instruction's suggested FSMC's. Taher Food Service (our current FSMC) was the only proposal received. Motion to contract with Taher as the District's food service management company for 2023-2024, with the option to extend the contract annually for a maximum of five fiscal year terms was made by S. Miller, seconded by J. Clark. *Motion carried unanimously.*

**Fund 46 - Transfer of Future Roof Replacement:** In June of 2020, the Board approved the creation of Fund 46, a long-term capital improvements fund. The Wisconsin Department of Instruction allows this fund to take place but with various restrictions. Based on the five year requirement, NOSD will be allowed to spend funds from Fund 46 on the effective date of July 1, 2025. To avoid a future negative aid impact for certain capital projects, it is recommended to transfer \$400,000 to Fund 46 prior to year-end. Motion to approve a transfer of \$400,000 to Fund 46 for the purpose of future roof replacements and technology upgrades was made by S. Miller, seconded by J. Clark. *Motion carried unanimously.*

**Resolution to Commit Fund Balance:** J. McDaniel presented a summary of past committed and assigned fund balances with anticipated changes that will be recognized as of year-end. The amounts cannot be used for any other purposes unless the Board takes action to remove or change the restraint of prior commitments. Motion to approve the committed and assigned fund balances for the purposes and amounts as outlined was made by S. Miller, seconded by D. Large. *Motion carried unanimously.*

**Next Agenda:** Topics suggested for the July 17, 2023 Regular Board Meeting include:

- Breakfast/lunch/milk prices
- Student Academic Standards

**Next Meeting:** Monday, July 17, 2023 OMS/OHS Library @ 6:30 p.m.

**Adjourn Regular  
Session/Convene  
Closed Session:**

D. Large made a motion at 7:37 p.m. to adjourn Regular Session and convene into Closed Session. Pursuant to Wis. Stat. 19.85(1)(c)(f), the Northern Ozaukee School Board of Education will convene in closed session for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to administrative staff.

***Motion carried by unanimous roll call vote.***

**Adjourn Closed  
Session/Reconvene  
Regular Session:**

Motion to adjourn Closed Session and reconvene Regular Session made by S. Miller seconded by S. Burmesch at 9:16 p.m. ***Motion carried by unanimous roll call vote.***

**Adjournment:** Motion to adjourn Regular Session was made by K. Klas, seconded by S. Burmesch Meeting adjourned at 9:23 p.m.

Respectfully submitted,

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Suzanne Miller  
Board Clerk

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Brent Neis  
Board President