

**OZAUKEE WARRIOR
ATHLETIC DEPARTMENT**



**PARENT & ATHLETE
HANDBOOK**

Academic Eligibility

A student must meet school and DPI requirements defining a full-time student and have received no failing grades (including incompletes) in the most recent grade-reporting period (Each week starting with the 3rd full week of each term, the End of each term,). A senior who has acquired all necessary credits towards graduation is not exempt from this rule.

1. A student who is not passing all of their courses at the 3rd week check, is on academic probation for one week. This means that they have one week to improve their performance in those classes. If they do improve their performance so they are passing all their classes they will continue their academic eligibility for athletics. If after the one week of probation they are not passing all of their classes, then they will be academically ineligible for 5 scheduled school days. A student who becomes academically ineligible at this time may regain eligibility by meeting the academic standard (no failing grades) following a period of 5 scheduled school days and nights of ineligibility. It is the student's responsibility to obtain his/her current grades from all of his/her teachers and present them to the athletic/activities director, who will in turn inform the coach/advisor of the student's eligibility. Another check will occur after 5 additional school days to insure that the student continues to meet the academic standard of no failing grades. This check will occur for all athletes each week after the third week for the remainder of the term.
2. A student regains eligibility immediately if incompletes are made up within two weeks after a grade-reporting period. A student may erase ineligibility status following the last grade-reporting period of the school year through summer school courses (including correspondence courses) at the same or some other school, provided the course(s) made up are equivalent to the one(s) that caused the ineligibility.
3. A student may erase ineligibility status related to the last grade-reporting period through summer school courses (including correspondence courses) at the same or some other school, provided the student successfully completes not less than the same number of courses, which caused ineligibility.
4. A student who is ineligible for a minimum of 15 scheduled school days, under the provisions of this Section, may not return to competition until the school day following the 15-day ineligibility period.
5. A student who is enrolled in some courses in a university/college or technical college or some similar institution:
 - a. Must be in physical attendance (in his/her school) at least one course each day.
 - b. Must receive high school credit which meets the academic standard or have a notation made on his/her high school transcript that he/she successfully met the equivalent of the academic standard between the two schools involved.

Note: A student who has been assigned to a technical college by the school district is exempt from the provision requiring physical attendance at least one course each day, provided such a student continues being carried on the attendance rolls for purposes of state aid.
6. A student who is enrolled in any state-approved EEN program and receives no usual grades for such courses may be eligible if he/she is making satisfactory progress in

his/her total school program as indicated by his/her IEP.

7. The ineligibility status described in the introduction to this Section will be adjusted as follows for students in fall sports in which the date of earliest allowed competition is before the first day students are in class:
 - a. Fall Sports - The minimum ineligibility period shall be the lesser of (1) 21 consecutive calendar days beginning with the date of earliest allowed competition in a sport or (2) one-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction). A student may regain eligibility by the same procedure as part 1 above.

Attendance

In order to participate in a game, event or practice, the student must be in school for the entire school day, unless excused in advance by the principal.

Co-Curricular Code of Conduct

Revised July, 2017

Statement of Principle

The Northern Ozaukee School District believes co-curricular activities are an integral part of the total educational process. Through participation in these opportunities, students can have experiences and training in events not ordinarily obtainable in the general curriculum. The student who complies with this Code of Conduct demonstrates a desire to dedicate himself/herself to self-improvement, and a commitment to high personal standards, as well as to enhance the best interests of teammates, coaches/advisors and school. Co-curricular participation is a valuable part of the total educational experience. Participation is a privilege, and not a right. As a privilege co-curricular participation carries with it responsibilities and expectations that promote growth toward becoming a responsible member of society. We expect students to be a credit to themselves, their family, school and community. As such, all participants must abide by all rules and responsibilities at all times (24 hours a day/365 days per year) in order to continue participation in co-curricular activities.

Membership

The procedure for joining any of the Northern Ozaukee School District co-curricular activities is as follows:

- A parent/student must complete and submit a signed participation agreement form to the Athletic Director/Activity Advisor prior to participation.
- Athletes must have a physical by a licensed physician every other year. On the alternate year, an alternate year card must be provided. All information must be submitted to the Athletic Director before the athlete is allowed to participate.

- All athletic/activity fees must be paid by the parent/student prior to the first competition.

Conduct Violations

Students are expected to follow all school rules and to display high standards of behavior, including good sportsmanship, respect for others, and use of appropriate language and dress at all times. Students must refrain from any conduct at any time that would reflect unsatisfactorily on him or her or the school. Conduct which would reflect unsatisfactorily on a student or on the school includes, but is not limited to, the following:

1. Use and/or possession of tobacco, tobacco substitutes, or tobacco look-alikes, in any form, to include, but not limited to, nicotine gum, mint or other non-tobacco-based chew, and snuff.
2. Use or possession of alcoholic beverages or other non-prescription controlled substances.
3. General conduct in and out of school shall be such as to bring no discredit to the athlete, his parents, school, or team. Examples of such conduct include:
 - a. A criminal offense or violation of an ordinance having a statutory counterpart.
 - b. Discrimination, harassment, violence, aggression or threatening behavior to others.

Any situation or problem that may arise that is not specifically covered above may be reviewed by the high school administration for possible action. Coaches/advisors may adopt appropriate rules and disciplinary action for violations of team/activity rules; however, these rules must not be in conflict with the Co-Curricular Code and must be approved by the building administration. Consequences for conduct violations of activities holding contests/performances:

Athletics, Cheerleading, Dance/Pom Poms, Forensics, Other Interscholastic Activities

Conduct Violations 1 & 2

First offense – Suspension for one-quarter of the season (number of games/events will be rounded to the nearest whole number).

Subsequent Offenses – A second offense will result in suspension for one-half of the season. Each and every subsequent offense will result in a suspension from activities for one full calendar year.

Conduct Violation 3

Penalty for violation of rule 3 shall be determined by the head coach/advisor, principal, and the athletic director and may include removal from the team/activity.

Additional Penalty Information

If an offense occurs when school or the activity is not in session, the suspension begins with the date of the first scheduled contest or performance of the student. If the offense occurs at the

end of a season and the penalty cannot be completed in its entirety in that season, it will be completed in the student's next sport or activity. Additionally, during a period of suspension, the student may be required to attend all practices and team functions to maintain his/her status as a team member, as determined by the coach/advisor. The student/athlete must complete the full season and practice of an interscholastic team for the suspension to be credited. A violation for activities with a limited schedule of events could result in exclusion from that activity. ***When serving a suspension, if the current season is more than one third of the way complete, a student may not join a team to serve the suspension.***

In addition, the policies and provisions of the Ozaukee High School Handbook supersede all code penalties. A participant suspended from school or expelled from school shall be barred from participation in co-curricular activities during that period of time. However, if the suspension is a shorter period of time than the co-curricular code dictates, the code penalty shall prevail.

Consequences for conduct violations of activities not holding contests/performances:

Student Council, Class Officer, Homecoming & Prom Courts

First offense – Suspension from all activities for one full calendar year. If the student, at the time of the violation, is also participating in an activity holding contests/performances, consequences for both/all activities will apply.

Subsequent Offenses – Each and every subsequent offense will result in a suspension from activities for one additional calendar year.

Conduct Involving Drugs or Alcohol

Any student who has been determined to have committed a violation of the Co-Curricular Code involving use, possession, buying or selling of any drug or alcohol shall be required to participate in a district-approved AODA (Alcohol and Other Drug Abuse) education program. The student must enroll in the next available course offered by the school district and attend all classes until completion.

If a student is enrolled in the program and has served the required penalty, he/she may regain eligibility by continuing regular attendance in the program. However, the student is not excused from attending the program to participate in a co-curricular activity.

If a student does not attend class as scheduled, he/she becomes immediately ineligible to participate in co-curricular activities until successful completion of the course.

Honesty Clause

Voluntary report by the students: In the case of a first violation, if a student reports within three (3) days after the occurrence to school personnel a violation that he/she committed, the penalty

would be reduced by one-half (rounded to the nearest whole number). In the case of subsequent violations, the penalty will not be reduced.

Appeal Process

1. The student and/or parent or legal guardian may file an appeal in writing within five (5) school days of the date of receipt of the notice of the consequences from the District. The building principal shall schedule an appeal hearing to be held as soon as practical. The appeal shall be heard by an appeals committee designated by the principal, which shall consist of three faculty members who do not represent the program(s) in which the student participates.
2. A ruling by the appeals committee shall be announced orally at the conclusion of the hearing, and confirmed in writing to the student and parent or legal guardian.
3. The student and/or parent or legal guardian may file an appeal in writing within five (5) school days of the appeals committee's decision to the District Administrator. The District Administrator will render a final decision within five (5) school days

Equipment

Each student is responsible for the school equipment issued to him/her. The student must pay for the replacement of any equipment that is lost or damaged.

Travel

Students must travel to and from out-of-town events by transportation established by each coach or advisor. A student who travels via other transportation will not participate in that event. Exceptions may be made in advance with written permission of the parents, the coach/advisor, and the school.

Awards

Letters and other awards are earned according to criteria established by each coach or advisor. An award may be forfeited if the student's conduct warrants such action.

Communications Expectations

Parenting and coaching are extremely difficult vocations. Our goal is to establish better communications between our parents, athletes, and coaches.

The following information was designed to clearly outline expectations that Ozaukee parents, athletes, and coaches must be aware of in order for our athletic programs to be successful.

Parents and Athletes should expect the following from OZAUKEE Coaches:

1. The coaching staff acting as role models for good sportsmanship, use of appropriate language, professional appearance, promotion of a healthy environment, and safe teaching techniques.

2. All information regarding team requirements, fees, equipment, off-season opportunities, and location and time of all practice and contests.
3. OZAUKEE HS and WIAA eligibility requirements
4. Team regulations and expectations that are outside the OZAUKEE HS/NOSD Co-Curricular Code. (example: policy regarding excused/unexcused absences and consequences.)
5. Well-planned Practices.
6. Lettering and special award requirements

Coaches should expect the following from the Parents:

1. Complete support of the OZAUKEE HS/NOSD Co-Curricular Code and all team regulations.
2. Positive support of their child, all coaches, and other team members at all times.
3. Good Sportsmanship exhibited towards officials, players and coaches at all times.
4. Notification to coaches of any schedule conflicts that may occur well in advance (vacations)
5. Encourage your child, if they have a concern, to speak directly to their coach.

Coaches should expect the following from the Athletes:

1. Complete support of the OZAUKEE HS/NOSD Co-Curricular Code and all team regulations.
2. Complete Commitment to the TEAM.
3. Great Work Ethic at all times.
4. A positive attitude that fosters positive relationships.
5. Exhibition of good sportsmanship and appropriate language at all times.

Recommended Procedure for Addressing a Concern with a Coach:

Step 1: Athlete seeks out his/her coach to discuss the concern. (*Parents please speak with your child about the concern and encourage your son/daughter to speak with their coach*).

Step 2: Parents request a conference with the coach or coaching staff. (*Please call during school hours and leave a message with the coach either on his/her voice mail or with the High School AD*).

Step 3: If the conference between the athlete and coach, or parents, athletes and coach does not resolve the concern, a meeting will be set up with the Athletic Director. The Athletic Director will mediate the meeting. (*The conference will deal only with the specific concerns. Both parties will be allowed to speak in an uninterrupted manner. The conference will be held in a non-threatening manner.*)

Appropriate Concerns that a Parent may address with the Coaching Staff:

1. The treatment of your child mentally and physically.
2. Ways that your child can improve his/her performance and skill level.
3. Concerns about your child's behavior in school, practice or contests.
4. Your child's role within the team makeup.

NOTE Coaches will not discuss other team members, other parents, or other members of the OZAUKEE HS coaching staff.

NOTE Coaches will not meet with a parent immediately after a contest. Parents must wait until the next school day and refer to the recommended procedure for addressing a concern with a coach.

NOTE Playing time expectations will be set at the beginning of each season and is not a concern that is to be raised with the coach during the season